



# Tenancy Application Form

CHRISTO REAL ESTATE

Office Details	
Office Location	71 Cleveland Street, Greenslopes QLD 4120
Phone	07 3342 1270
Fax	07 3397 1819
Mobile	0431 201 122
Email	info@christorealestate.com.au

Property Address:

Rent Per Week:	\$
Lease Term Preferred:	<input type="checkbox"/> 6 Months <input type="checkbox"/> 12 Months
Preferred Move Date:	

We recognise the urgency and importance of your application. To ensure our agency can provide you with an efficient service and prompt response we have outlined a list of actions that must be completed prior to submission.

- You have inspected the property both externally and internally with an agent
- All persons wanting to reside in the property are submitting individual applications
- You have viewed a copy of the R18a General Tenancy Agreement
- You have photocopied and attached your identification and supporting documents
- You have signed the Privacy Disclosure Statement

Identification checklist	
<b>You Must supply one document for each category below:</b>	
<i>Your application will not be processed until all documents have been received by our office.</i>	
Category	Documents
Rental or ownership history	<input type="checkbox"/> Rates notice / <input type="checkbox"/> tenant ledger/ <input type="checkbox"/> rent receipts/ <input type="checkbox"/> rental reference
Proof of Current Address	<input type="checkbox"/> Electricity Account / <input type="checkbox"/> Phone Account
Photo Identification	<input type="checkbox"/> Drivers License / <input type="checkbox"/> Passport / <input type="checkbox"/> 18+ Card
Income	<input type="checkbox"/> Last 2 payslips / <input type="checkbox"/> Bank Statements / <input type="checkbox"/> Support Documentation



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## Tenant Declaration

I the applicant,

1. Agree that immediately upon communication that this application has been accepted, this tenancy is binding.
2. Understand that if my application is approved a deposit for the amount of two weeks rent must be paid immediately.
3. Acknowledge that if I withdraw my application, any monies that have been paid to Christo Real Estate will not be refunded.
4. Understand keys will not be handed over until all tenancy documents have been signed, all money has been paid including initial deposit (2 x weeks rent) and Full Bond (4 x weeks rent).
5. Acknowledge that if my application is rejected, the agent is not legally obliged to give reasons for the rejection.

Name:	Signature:	Date:

## Applicant Details

Full Name		Date of Birth	
Email		Mobile	
Drivers License No.		Passport No.	
No. of Vehicles		Registration Numbers	

## Smoking

Are you a smoker?	<input type="checkbox"/> Yes <input type="checkbox"/> no
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## Current Address

Current Address			
Type of Occupancy	<input type="checkbox"/> Renting <input type="checkbox"/> Have never moved out of home <input type="checkbox"/> Have just arrived in Australia <input type="checkbox"/> Owned		
Period of Occupancy		Managing Agent / Landlord	
Agent / Lessor Phone		Agent / Lessor Fax	
Agent / Lessor Email			
Agent / Lessor Address			
Rent Paid Per Week	\$	Was Your Bond Fully Refunded?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reason For Leaving			

## Previous Address

Previous Address			
Type of Occupancy	<input type="checkbox"/> Renting <input type="checkbox"/> Have never moved out of home <input type="checkbox"/> Have just arrived in Australia <input type="checkbox"/> Other <input type="checkbox"/> Owned <input type="checkbox"/> I Have no previous Address		
Period of Occupancy		Managing Agent / Landlord	
Agent / Lessor Phone		Agent / Lessor Fax	
Agent / Lessor Email			
Agent / Lessor Address			
Rent Paid Per Week	\$	Was Your Bond Fully Refunded?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reason For Leaving			



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## Student Details

Are You a Student?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Student Status	<input type="checkbox"/> Fulltime <input type="checkbox"/> Part-time <input type="checkbox"/> Correspondence
Name of Education Institution You Are Currently Attending			
Student Identification Number		Are You An Overseas Student?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If You are an Overseas Student please State Your Visa Expiry Date			

## Employment Details

Are You Employed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Status	<input type="checkbox"/> Fulltime <input type="checkbox"/> Part-time <input type="checkbox"/> Casual <input type="checkbox"/> Contract
Company Employed By			
Managers Name			
Company Address			
Company Phone		Company Fax	
Company Email			
How long have you been employed at this company?			
Income Earned Per Week	\$	Income Earned Per Annum	\$

## Centrelink Payments

Are You Receiving any Regular Centrelink Payments?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Description of Payments			
Total Payments Per Week	\$	Date Payments Commenced	



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Other Occupants			
<b>Occupant 1</b>			
Full Name		Age	
Email			
Mobile			
<b>Occupant 2</b>			
Full Name		Age	
Email			
Mobile			
<b>Occupant 3</b>			
Full Name		Age	
Email			
Mobile			
<b>Occupant 4</b>			
Full Name		Age	
Email			
Mobile			
<b>Occupant 5</b>			
Full Name		Age	
Email			
Mobile			



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## Privacy Disclosure Statement

I the Applicant,

1. Acknowledge, that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings.
2. Understand that you as the agent /lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property—in particular to check my identification, my ability to care for the property, my character and my creditworthiness.
  - 2.1 For such purposes, I authorize you to contact the persons named in this application, and to undertake such enquiries and searched (including tenancy database searches) as you consider reasonably necessary.
  - 2.2 In doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties.
3. Acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why.
4. Consent and understand that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the agent / lessor to pass my details onto others which may include ( but is not limited to ) insurance companies, body corporates, contractors, other real estate agents, sales people and tenancy default databases.
5. Acknowledge that I have received and reviewed the General Tenancy Agreement (Form 18a) the standard terms and any special terms before completing the application.
6. Acknowledge that I have received or have available the information Statement (Form 17a), a body corporate by-laws (if applicable) before completing this application.
7. Acknowledge that I have been made aware of the agency's Privacy Policy.
8. Acknowledge that the lessor and applicant (tenant) are bound by this agreement immediately upon communication of either the lessor or agents acceptance of the application.
9. Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the *Electronic Transactions (Queensland) Act 2001 (Qld)* and the *Electronic Transactions Act 1991 (Cth)*;
10. Declare that the above information is true & correct and that I have supplied it of my own free will.

**Name:**

**Signature:**

**Date:**